

**Saskatchewan Association of Licensed Practical Nurses (SALPN)
Proposed Administrative Bylaw Amendments: April 2018**

Existing Provision	Proposed Provision	Explanation
<p>Execution of documents 4 Subject to section 5, documents to be executed on behalf of SALPN shall be signed by the president and/or the executive director and sealed with the SALPN seal.</p>	<p>Execution of documents 4 Subject to section 5, documents to be executed on behalf of SALPN shall be signed by the chair and/or the executive director and sealed with the SALPN seal.</p>	<p>The names of the offices are being changed. “President” will become “chair” and “president-elect” will become “vice-chair” throughout the bylaws.</p>
<p>Number and composition 8 For the purposes of subsection 7(2) of the Act, the total number of members to be elected to the council is seven, including: (a) the president; (b) the president-elect; and (c) one member-at-large from each of the five electoral zones established pursuant to section 14.</p>	<p>Number and composition 8 For the purposes of subsection 7(2) of the Act, the total number of members to be elected to the council is five, including: (a) the chair; (b) the vice-chair; and (c) three council members.</p>	<p>In addition to the change in the name of the offices, the number of councillors to be elected is reduced from five to three.</p>
<p>Term of office 9(1) For the purposes of subsection 7(6) of the Act, each elected councillor holds office for the period commencing at the close of the annual general meeting at which time he or she is elected until the close of the third annual general meeting following that election. (2) No person may be elected to the same position on council for more than two consecutive terms of office.</p>	<p>Term of office 9(1) For the purposes of subsection 7(6) of the Act: (a) the chair and vice-chair each hold office for the period commencing at the close of the annual general meeting at which time he or she is elected until the close of the second annual general meeting following that election; (b) each elected councillor holds office for the period commencing at the close of the annual general meeting at which time he or she is elected until the close of the third annual general meeting following that election.</p>	<p>Subsection (1) is amended to clarify that the chair and vice-chair hold office for two years. The new subsection (3) to be added to this section will provide for the phasing-in of three councillors, each holding office for three years, and one being elected each year.</p>

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	<p>(2) No person may be elected to the same position on council for more than two consecutive terms of office.</p> <p>(3) The person elected in Zone 2 North in the election held in 2017 shall hold office for an additional year as a council member.</p>	<p>The councillors elected from Zones 1, 3 and 5 in 2016 will complete their term in 2019 and one new councillor will be elected. The councillors elected from Zones 2 and 4 in 2017 will complete their term in 2020 and one new councillor will be elected. It will be necessary to have the term of one of the councillors extended by one year so that there will be an election in 2021.</p>
<p>Members at large 10 Members of the council who are members at large shall perform any duties that may be assigned by the council or the president.</p>	<p>Council members 10 Council members shall perform any duties that may be assigned by the council or the chair.</p>	<p>Members of council formerly called “members at large” will now be called “councillors”.</p>
<p>Public representatives 11 Members of the council who are public representatives appointed to the council pursuant to section 8 of the Act shall: (a) represent the views of the public on matters before the council; (b) report to the council on public concerns; and (c) perform any duties that may be assigned by the council or the president.</p>	<p>Public representatives 11 Members of the council who are public representatives appointed to the council pursuant to section 8 of the Act shall: (a) represent the views of the public on matters before the council; (b) report to the council on public concerns; and (c) perform any duties that may be assigned by the council or the chair.</p>	<p>Change in terminology from “president” to “chair”.</p>
<p>Election of president and president-elect 13 An election for president and president-elect shall be held in each odd-numbered year.</p>	<p>Election of chair and vice-chair 13 An election for chair and vice-chair shall be held in each odd-numbered year.</p>	<p>Change in terminology from “president” to “chair” and from “president-elect” to “vice-chair”.</p>

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<p>Election of members-at-large 14(1) The following electoral zones are hereby established:</p> <ol style="list-style-type: none"> 1. Zone 1 West, consisting of all health agencies located within the Heartland, Cypress and Five Hills Health Regions; 2. Zone 2 North, consisting of all health agencies located within the Athabasca, Keewatin Yatthe, Mamawetan Churchill River, Prairie North, Prince Albert Parkland and Kelsey Trail Health Regions; 3. Zone 3 Saskatoon, consisting of all health agencies within the Saskatoon city limits; 4. Zone 4 Regina, consisting of all health agencies within the Regina city limits; and 5. Zone 5 East, consisting of all health agencies within the Saskatoon, Sunrise, Regina Qu'Appelle and Sun Country Health Regions, except those within Saskatoon and Regina city limits. <p>(2) An election for a member-at-large shall be held:</p> <ol style="list-style-type: none"> (a) in each of Zones 1, 3 and 5, in 2013 and every three years thereafter; and (b) in each of Zones 2 and 4, in 2014 and every three years thereafter. 	<p>Election of council members 14 An election for one council member shall be held in each year commencing in 2019.</p>	<p>The electoral zones based on the former health region boundaries are eliminated and all councillors will be elected province-wide.</p>

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<p>Eligibility for nomination 16(1) Only practising members in good standing who are resident in Saskatchewan are eligible to be nominated for election or to hold or to continue to hold office.</p> <p>(2) No person who is an employee of SALPN is eligible to be nominated for election or to hold or to continue to hold office.</p> <p>(3) Only a practising member whose primary place of employment is in an electoral zone is eligible to be nominated to run for election as a member-at-large in that zone.</p>	<p>Eligibility for nomination 16(1) Subject to subsection (2), only a licensed practical nurse who holds a practising licence or a non-practice certificate and who is in good standing is eligible to be nominated for election or to hold or to continue to hold office on the council.</p> <p>(2) The following persons are not eligible to be nominated for or to hold or to continue to hold office on the council:</p> <p>(a) a person who is employed by SALPN, or was employed by SALPN in the previous five years;</p> <p>(b) a person who is or was employed by SALPN in the position of Executive Director or Registrar;</p> <p>(c) a person who holds an equivalent governance position with an employer of members or union representing members;</p> <p>(d) members who are the subject of an investigation or disciplinary proceeding; and</p> <p>(e) members who have been convicted of an indictable offence under the <i>Criminal Code</i> (Canada).</p>	<p>Subsection 7(4) of <i>The Licensed Practical Nurses Act, 2000</i> requires that a member be practising in Saskatchewan in order to be eligible to be elected to Council. LPNs who hold a non-practice certificate will now also be eligible to run.</p> <p>The list of persons who are not eligible to be elected is expanded.</p> <p>Reference to employment in an electoral zone is eliminated because there are no more electoral zones.</p>
<p>Eligibility to vote 18(1) All practising members are entitled to vote.</p> <p>(2) A practising member may vote only for the member-at-large in the electoral zone in which their primary place of employment is located.</p>	<p>Eligibility to vote 18 A member who is eligible to be nominated for election as described in section 16 is eligible to vote at the election.</p>	<p>A member who is eligible to be elected is also eligible to vote.</p> <p>Reference to voting in an electoral zone is eliminated because there are no more electoral zones.</p>

Existing Provision	Proposed Provision	Explanation
<p>Conduct of election 19 . . .</p> <p>(6) In the case of a tie vote for any office, the president shall cast the deciding vote.</p> <p>(7) Notwithstanding any other provision of this section, the council may implement a system of electronic voting that is accessible to all practising members and that provides voting security at least equivalent to that of a mail-in ballot system.</p>	<p>Conduct of election 19 . . .</p> <p>(6) In the case of a tie vote for any office, the chair shall cast the deciding vote.</p> <p>(7) Notwithstanding any other provision of this section, the council may implement a system of electronic voting that is accessible to all practising members and that provides voting security at least equivalent to that of a mail-in ballot system.</p>	<p>Reference to “president” is changed to “chair” in subsection 19(6).</p> <p>Reference to “practising” in subsection 19(7) is deleted because non-practising LPNs will now be able to vote.</p>
<p>President 20(1) The president shall perform all the duties imposed on the president by the Act and the bylaws and generally supervise the affairs of SALPN and the council.</p> <p>(2) The president shall preside at all meetings of SALPN and the council.</p> <p>(3) The president is an <i>ex officio</i>, non-voting, member of all committees.</p>	<p>Chair 20 The chair:</p> <p>(a) is accountable for the integrity of the council’s processes;</p> <p>(b) ensures the effectiveness of and preside at the meetings of council;</p> <p>(c) serves as an <i>ex officio</i>, non-voting member of all committees; and</p> <p>(d) represents SALPN to outside parties.</p>	<p>Reference to “president” is changed to “chair” and the responsibilities of the chair are described in more modern language.</p>
<p>President-elect 21 The president-elect shall perform all duties assigned to the president-elect by the council or the president and shall have all of the powers of the president in the absence of the latter and shall fill the office of president if the president resigns or is incapacitated.</p>	<p>Vice-chair 21 The vice-chair shall assume the duties of the chair in the event the position of chair becomes vacant or the chair is unable to fulfill the duties of the position.</p>	<p>References to “president-elect” and “president” are changed to “chair” and “vice-chair”.</p>

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<p>Executive Director 23 . . .</p> <p>(2) The executive director is an ex officio, non-voting member of all SALPN committees, other than the nominations committee, the counselling and investigation committee and the discipline committee.</p>	<p>Executive Director 23 . . .</p> <p>(2) The executive director is an ex officio, non-voting member of all SALPN committees, other than the nominations committee, the counselling and investigation committee and the discipline committee.</p>	<p>Reference to the nominations committee was previously removed from the bylaws but this reference was missed.</p>
<p>Council 24(1) The council shall meet at the call of the president or as determined at the previous meeting of the council.</p> <p>(2) The president shall convene the council to a meeting to be held within 14 days following the receipt by the president of the written request of four councillors.</p> <p>(3) At least five meetings of the council must be held between annual general meetings of SALPN.</p>	<p>Council 24(1) The council shall meet at the call of the chair or as determined at the previous meeting of the council.</p> <p>(2) The chair shall convene the council to a meeting to be held within 14 days following the receipt by the chair of the written request of four councillors.</p> <p>(3) At least four meetings of the council must be held between annual general meetings of SALPN.</p>	<p>References to “president” are changed to “chair”.</p> <p>The minimum number of council meetings that must be held each year is recued from five to four.</p>
<p>Establishment 28 . . .</p> <p>(3) All committee appointments are for a term of two years and are renewable for two years.</p>	<p>Establishment 28 . . .</p> <p>(3) All committee appointments, other than the committees established by the Act, are for a term of two years and are renewable for two years.</p>	<p>Terms of office for he statutory committees (Counselling & Investigation and Discipline) are three years.</p>
<p>Finance committee 30(1) The finance committee consists of the president, the president-elect and another council member.</p>	<p>Finance committee 30(1) The finance committee consists of the chair, the vice-chair and another council member.</p>	<p>References to “president-elect” and “president” are changed to “chair” and “vice-chair”.</p>