



**Minutes
SALPN Annual General Meeting
Wednesday, April 30, 2014**

**Saskatoon Inn – Ballroom B
Saskatoon, Saskatchewan**

1. Call to order

Chairperson: Pauline Mason, President called the 57th SALPN Annual General Meeting to order at 1308 hrs

2. Rules and Procedures

Mason introduced Zena Charkowsky as Parliamentarian.
Mason advised that **Kerr & King Rules of Order** is the parliamentary authority.

3. Appointment of Scrutineers

Mason introduced the Scrutineers:
Chief Scrutineer – Tina Sentes
Scrutineers: Debbie Haftner, and Greg Wagner

M/S Wagner/Disiewich that the scrutineers are accepted as presented.
Carried

4. President's Report

Mason presented report

5. Executive Director's Report

Nair presented report

6. Approval of 2013 AGM minutes

M/S Coburn/Pruden that the 2013 AGM minutes be approved as presented.

Carried

Minutes
SALPN Annual General Meeting
Wednesday, April 30th, 2014

Saskatoon, Saskatchewan

7. Business Arising from 2013 minutes

Council has reviewed the 2013 AGM minutes and there is no business arising

8. Presentation of Audited Financial Statement

M/S Coburn/Lockwood that the Audited Financial Statements be approved as presented.

Carried

M/S Disiewich/Wagner that the firm of Mintz and Wallace be appointed as auditors for the 2014 fiscal year.

Carried

9. Review and Approval of Committee Reports

Delegates were referred to the Committee reports in the 2014 SALPN Annual Report. A clerical error was noted to not reference Sabrina Fullawka as the recipient of the SIHL Scholarship

M/S Coburn/Disiewich that the 2013 standing Committee reports be accepted as presented.

Carried

10. Rules to speaking about resolutions

Mason reviewed the rules and advised if anything coming from the floor they must be brought forward to the parliamentarian at this time.

1 brought forward from the floor

11. Resolutions

- i. Council Sponsored Administrative Bylaw amendments

The proposed Administrative Bylaw Amendments have been sent to the membership via newsletter whether by paper copy or online copy as to the proposed changes. A one page summary of these changes is included in the AGM folder on your table.

Minutes
SALPN Annual General Meeting
Wednesday, April 30th, 2014

Saskatoon, Saskatchewan

M/S Pruden/Disiewich that the following resolution be adopted

Whereas it is necessary to amend the SALPN Administrative Bylaws from time to time;

Whereas the present Executive Director Expenditure Limit does not accommodate present day expenses.

Whereas it is desirable to amend the SALPN Administrative Bylaws to provide for an increased Executive Director Expenditure Limit from \$2000 increased to \$10000.

Therefore, Be it resolved that the amendment to subsection 5(1) of *The SALPN Administrative Bylaws* as set out in the attached Schedule 1 and made by the SALPN Council by resolution adopted on April 15th, 2013, be and the same is hereby confirmed by the members of SALPN present at the SALPN annual meeting as required by subsection 13(3) of *The Licensed Practical Nurses Act, 2000*.

Motion Carried

ii. Council Sponsored Fee Bylaw amendment

The propose Fee Bylaw Amendments have been sent to the membership via newsletter whether by paper copy or online copy as to the proposed changes. A one page summary is included in the AGM folder on your table.

M/S Pruden/Wagner that the following resolution be adopted

Whereas it is necessary to amend the SALPN Fees Bylaw to increase certain application fees;

Therefore, Be it resolved that the amendments to *The SALPN Fees Bylaw* as set out in the attached Schedule 1 and made by the SALPN Council by resolution adopted on December 6, 2013 be and the same are hereby confirmed by the members of SALPN present at the SALPN annual meeting as required by subsection 13(3) of *The Licensed Practical Nurses Act, 2000*.

Motion Carried

Minutes
SALPN Annual General Meeting
Wednesday, April 30th, 2014

Saskatoon, Saskatchewan

iii. 1st Resolution From the Floor

M/S Dubeau-Chan/Lockwood that the following resolution be accepted

Whereas, the practice of the LPN is based on knowledge derived from physical, biological, behavioural and nursing arts and sciences;

Whereas, all LPNs must take the responsibility to educate themselves on basic competencies. The IV Therapy/Blood and Blood Products completer course, Central Venous Catheter Care (accessing, dressing changes, tubing and adapter changes flushing/locking, blood withdrawal) and the Intramuscular completer course to become a mandatory competency. All LPNs should have these competencies so they can initiate an intravenous/access a CVC, for fluid rehydration, administration of medications, assess and hand blood and blood products and also give intramuscular injections. This will enable LPNs to maintain patient safety/public protection by not having to depend on co-workers to take on this task when they themselves are busy and have patients suffer unnecessarily due to wait time.

Therefore, Be it resolved that the issue of adding IV Therapy/Central Venous Catheter Therapy/Blood and Blood Products and Intramuscular Injections or basic program equivalent as a mandatory competency by December 1, 2017 be referred to Council for consideration

Motion Carried

12. Council Elections

Tina Sentes, Chief Scrutineer announces Member at Large election results:

Zone 2 – Karen Disiewich

M/S Sentes/Coburn that the election ballots be destroyed after 60 days.

Carried

13. Closing Remarks

Minutes
SALPN Annual General Meeting
Wednesday, April 30th, 2014

Saskatoon, Saskatchewan

Mason thanked everyone for attending

14. Adjournment

M/Chaisson that the 57th Annual Meeting of the SALPN be adjourned.
Carried