

STATEMENT of POLICY and PROCEDURE			
Chapter:	Governance	Policy #.	1.3.08
Section:	Finance	Issued:	December 6, 2013
Subject:	Honourium for non-LPN Committee Members	Effective:	December 2013
Issue to:	All Manual Holders	Page:	1 of 1
Issued by:	The Saskatchewan Association of Licensed Practical Nurses	Revised	February 27, 2018

1. POLICY

This policy addresses Non LPN Committee members appointed by SALPN Council to sit on a SALPN Committee.

Honorarium for Non-LPN committee members appointed by the SALPN Council to serve on statute committees are eligible to receive the per-diem structure as reference below.

2. PROCEDURE

2.1 Non LPN Honorarium Per Diem Structure for SALPN Committees:

- a. Full day meeting - \$300
- b. Teleconference meeting - \$125
- c. Travel Expenses incurred
- d. Per-Diem rates will not be offered for preparation time

2.2 Preparation time prior to the meeting is determined at an hourly rate by dividing the applicable honorarium by 8 hours. Claims may be made for travel time when travel is required on the day before/or the day following the meeting, and when travel, preparation and meeting time exceeds 8 hours on the day of the meeting