

<b>STATEMENT of POLICY and PROCEDURE</b>			
Chapter:	Governance	Policy #.	<b>1.4.03</b>
Section:	SALPN Council	Issued:	December 6, 2013
Subject:	<b>Council Orientation and Development</b>	Effective:	December 6, 2013
Issue to:	All Manual Holders	Page:	1 of 1
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Issued by:	The Saskatchewan Association of Licensed Practical Nurses		

## **1. POLICY**

The Council shall govern according to the Licensed Practical Nurse Act 2000, manage and regulate the affairs and business of the association and do so by hiring an Executive director to supervise the day-to-day administration and operations of the SALPN office.

## **2. PROCEDURE**

- 2.1 The following steps will be taken to assist and support the council in carrying out its responsibilities:
- a. Information on the role of Council, the role of Council members and expectations of Council members will be provided and reviewed by Council members on an annual basis.
  - b. Following Council Elections, all Council members including returning and new members will attend the Council orientation session in which the above information will be provided and reviewed.
  - c. All new Council members will be paired with an experienced Council member who will act as a mentor.
  - d. As resources permit, the Council will establish a development budget to support its governance activities and ongoing education.
    - o Council members attending any SALPN funded event shall provide a written report highlighting the learning they acquired from the event and its relevance to council activities.