

STATEMENT of POLICY and PROCEDURE			
Chapter:	Governance	Policy #.	<b>1.4.11</b>
Section:	SALPN Council	Issued:	December 6, 2013
Subject:	<b>Appointing Replacements for Vacant Council Positions</b>	Effective:	December 6, 2013
Issue to:	All Manual Holders	Page:	1 of 1
Issued by:	The Saskatchewan Association of Licensed Practical Nurses	Reaffirmed	March 8, 2017

## 1. POLICY

- 1.1 Section 10 of *The Licensed Practical Nurses Act, 2000* allows Council, at its discretion, to fill any vacant Council position by appointing an LPN to the Council for the unexpired portion of the term of office of the council member being replaced or until the next regularly scheduled election, whichever occurs first.
- 1.2 A vacancy arises when a member of council formally resigns or ceases to be eligible to continue in office as required by subsection 10(4) of the Act. This definition shall extend to unoccupied electoral zones unable to find candidates for election.
- 1.3 Eligibility criteria for election to council and the timing of elections are set out in the SALPN Administrative Bylaws

## 2. PROCEDURE

- 2.1 In the event the Council chooses to appoint a person to fill a vacant Council position the Council shall appoint an ad hoc selection committee consisting of:
  - a. One public representative on Council
  - b. Two elected Council members
- 2.2 The selection committee shall
  - a. Notify all eligible LPNs that a temporary vacancy is open on Council
  - b. Develop and distribute an application form
  - c. Identify, at its discretion, any eligible LPN and encourage him/her to put his/her name forward
  - d. Review all applications for the position
  - e. Recommend at least one nominee to Council
- 2.3 The Council, at its discretion, may:
  - a. Accept the recommendation of the selection committee
  - b. Reject the recommendation of the selection committee
  - c. Leave the position vacant