

STATEMENT of POLICY and PROCEDURE			
Chapter:	Regulatory Administration	Policy #	2.10.01
Section:	Non-Practicing	Issued:	December 6, 2013
Subject:	Non-Practicing Certification	Effective:	December 2013
Issue to:	All Manual Holders	Page:	1 of 1
		Replaces:	September 2015
Issued by:	The Saskatchewan Association of Licensed Practical Nurses	Dated:	June 7, 2017

1. POLICY

According to the SALPN Regulatory Bylaw; a licensed practical nurse who is eligible for licensure but is not currently employed or practicing as a licensed practical nurse in Saskatchewan or working in licensed practical nurse activities may obtain a non-practicing certificate. Non-practicing certification is a short-term option for the SALPN's members to allow for absences in practice due to maternity/paternity leave, disability, or leaves due to illness, etc.

2. PROCEDURE

- 2.1 Applicants for non-practicing certification must meet the following requirements:
- a. Successfully completed a recognized practical nurse educational program within the previous four years; or
Have worked in licensed practical nurse activities approved by the Council for at least 1250 registered working hours during the previous five years.
 - b. The annual fee for non-practicing certification is \$50.00 and is due on or before December 1st.
 - c. Non-practicing certification is valid January 1st through December 31st annually.
 - d. Non-practicing certification is subject to any late or re-instatement fees as per the SALPN Administrative Fee Bylaws, as applicable.