

STATEMENT of POLICY and PROCEDURE			
Chapter:	Regulatory Administration	Policy #	2.11.02
Section:	Canadian Practical Nurse Registration Examination	Issued:	December 6, 2013
Subject:	Accommodations to Write the CPNRE	Effective:	December 2013
Issue to:	All Manual Holders	Page:	1 of 2
		Replaces:	September 2015
Issued by:	The Saskatchewan Association of Licensed Practical Nurses	Dated:	June 7, 2017

1. POLICY

SALPN, in accordance with the Saskatchewan Human Rights Commission guidelines, seeks to assure the fair testing of persons with disabilities. Special measures intended to increase opportunities and support include provision of accommodations to assist individuals in overcoming barriers that might prevent successful completion of the Canadian Practical Nursing Registration Exam (CPNRE).

An accommodation is anything that is put in place to support a student with a disability. The following procedures and guidelines balance the applicant's right to participate in the Canadian Practical Nurse Registration Exam (CPNRE) with SALPN's ability to accommodate them through the provision of reasonable testing accommodations and services.

2. PROCEDURE

- 2.1 Applicants with disabilities are expected to supply documentation from an appropriate medical professional (such as a physician, psychiatrist, or audiologist, depending on the nature of the disability). Documentation would take the form of a medical diagnosis and a letter from the medical professional describing the impact the individual's disability will have on their ability to write the CPNRE.
- 2.2 Students who have completed their PN program through Saskatchewan Polytechnic, or another recognized institution should forward all documentation of their accommodation to the SALPN Registrar by the appropriate deadlines to be considered at the next exam placement. Students not previously accommodated for a disability by their educational institution are not eligible to be accommodated for the CPNRE.
- 2.3 Accommodations are based on the specific disability. The Registrar will use documentation submitted by the appropriate professional and in consultation with the applicant, determine how the disability affects test-taking and what accommodations are required as a result. Types of accommodations may include:
 - Quiet space
 - Extra time
 - Large computer monitor

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- 2.4 The ability to accommodate is determined by the SALPN Registrar and applications must be made in writing by the required date to be considered. Accommodated exams will be determined by the SALPN Registrar on a case by case basis and may not be available in the location of the applicant's choice.