

STATEMENT of POLICY and PROCEDURE			
Chapter:	Regulatory Administration	Policy # .	2.14.02
Section:	Regulatory Finance	Issued:	December 6, 2013
Subject:	NSF Cheques	Effective:	December 2013
Issue to:	All Manual Holders	Page:	1 of 1
		Replaces:	September 2015
Issued by:	Saskatchewan Association of Licensed Practical Nurses	Dated:	June 7, 2017

1. POLICY

To practice as an LPN in Saskatchewan, the member must pay the prescribed fees as indicated in *The Licensed Practical Nurses Act, 2000*, Section 19 (1)(a).

2. PROCEDURE

If a cheque is returned with Non-sufficient funds (NSF) to the SALPN for any practicing or non-practicing payment, the following will apply:

1. Revocation of licensure, application or renewal status
2. LPN will be immediately notified with a request of restitution
3. If applicable, employing agency will be notified
4. Personal cheques will not be accepted and a NSF fee of \$50.00 and/or associated bank fee will be charged.

If a cheque is returned to the SALPN NSF for any other payments, the following will apply:

1. The individual will be notified and payment arrangement will be made.
2. Personal cheques will not be accepted and a NSF fee of \$50.00 and/or associated bank fee will be charged.