

STATEMENT of POLICY and PROCEDURE			
Chapter:	Regulatory Administration	Policy #	2.15.01
Section:	Re-Instatement of Licensure	Issued:	June 2015
Subject:	Re-Instatement of Licensure Application Requirements	Effective:	June 2015
Issue to:	All Manual Holders	Page:	1 of 1
		Replaces:	September 2017
Issued by:	The Saskatchewan Association of Licensed Practical Nurses	Updated:	June 7, 2017
		Revised:	August 28, 2019

1 POLICY

- 1.1 All SALPN Members who have let their practicing licensure or non-practicing certification lapse and who still meet the 1250 minimum hour requirement, may re-apply by fulfilling the following requirements:
- 1.2
- a. Completion of the online Reinstatement Application Form;
 - b. Upload a criminal record check and vulnerable sector query that is not older than 6-months;
 - c. Upload proof of completion of the CCPNR Code of Ethics course; and
 - d. Pay the following fees:
 - \$200.00 late fee
 - \$200.00 re-instatement fee
 - \$400.00 practicing licensure fee or \$60.00 non-practicing certification

2 PROCEDURE

- 2.1 The SALPN will review the application once the requirements are submitted and the application payment is completed by the applicant via their online Member Profile.
- 2.2 If there are any concerns with the application, or the SALPN requires clarification about the submission, the applicant will be notified either through their Member Profile or via email. Updates will be made online by the applicant, if applicable.
- 2.3 Once requirements have met, the SALPN will determine eligibility and issue licensure as necessary.

