

STATEMENT of POLICY and PROCEDURE			
Chapter:	Regulatory Administration	Policy #.	2.9.05
Section:	Internationally Educated Nurse Applicants	Issued:	September 2015
Subject:	Internationally Educated Nurse Application Requirements	Effective:	September 2015
Issue to:	All Manual Holders	Page:	1 of 2
		Replaces:	September 2015
Issued by:	The Saskatchewan Association of Licensed Practical Nurses	Updated:	June 7, 2017
		Revised:	August 28, 2019

1. POLICY

- 1.1 All Internationally Educated Nurses (IENs) who have been assessed by the National Nursing Assessment Service (NNAS) must complete and/or submit the following documents and/or requirements to be considered for licensure with the SALPN:
- a) IEN online application form;
 - b) \$250.00 online application fee;
 - c) Upload a copy of a criminal record check and vulnerable sector query, which is no older than 6 months; and
 - d) Upload the CCPNR Online Code of Ethics proof of completion certificate.
- 1.2 Once all the requirements in Section 1.1 have been met satisfactorily and the final report from the NNAS is assessed, applicants may be referred by the SALPN Registrar for additional educational courses or training, as applicable.
- 1.3 The SALPN reserves the right to prescribe any additional nursing education to IEN applicants as a result of the outcome of the final assessment.

2. PROCEDURE

- 2.1 The SALPN will review the application once the requirements are submitted and the application payment is completed by the applicant via their online Member Profile.
- 2.2 If there are concerns with the application, or the SALPN requires clarification about the submission, the applicant will be notified either through their Member Profile or via email. Updates will be made online by the applicant, if applicable.
- 2.3 Upon successful completion of all requirements, the SALPN will determine eligibility and make any necessary educational recommendations.
- 2.4 Upon successful completion of any recommended educational courses, the SALPN will inform the applicant of their eligibility to

appear for the next available writing of the Canadian Practical Nurse Registration Examination (CPNRE). See Policy 2.11.01.

- 2.5 Upon successful completion of all requirements, including the CPNRE, the SALPN will determine eligibility and issue licensure.

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- 2.6 Applicants are informed to check their *Member Profile* for up-to-date information regarding their application.
- 2.7 Applicants are responsible to ensure their documentation remains up-to-date.
- 2.8 Upon successful completion of the requirements, the SALPN will determine eligibility and offer a recommendation for the next available writing of the Canadian Practical Nurse Registration Examination (CPNRE) if applicable.
- 2.9 Licensure may be issued after successful completion of the CPNRE.