

Canadian Practical Nurse Registration Examination Accommodation Policy

1. Purpose

The objective of this policy is to outline how the SALPN manages exam accommodation requests. Exam accommodations are modifications to exam procedures or conditions and ensure fair testing for persons with disabilities or impairments.

2. Policy

SALPN applicants approved to write the Canadian Practical Nurse Registration Examination (CPNRE) may request an accommodation.

The SALPN will consider accommodation requests based on a professionally recognized diagnosis of a disability or impairment and take any reasonable and justifiable measures to accommodate an applicant.

3. Authority

The Licensed Practical Nurses Act, 2000

The SALPN Regulatory Bylaws

4. Procedure

CPNRE applicants will:

- Submit an Exam Accommodation Request Form
- Submit documentation from a regulated health professional with expertise relevant to the applicant's condition, supporting the need for accommodation. The documentation should include how the disability or impairment interferes with the applicant's ability to write examinations
- Ensure the reason for the request is for a current disability or impairment
- Apply to and supply the SALPN with all required documentation at least six (6) weeks before the exam
- Be responsible for any cost(s) associated with retrieving the required documentation from a regulated health professional

The SALPN will:

- Review the Exam Accommodation Request Form and supporting documentation
- Provide the applicant with a written decision by email. If the SALPN denies a request, the applicant will receive the reasons for the decision

The SALPN may:

- Use any information that an applicant provides in their accommodation application to determine whether they suffer from a physical or mental disability or disorder that could affect their ability to practice nursing safely and competently. In such cases, an additional, comprehensive evaluation will occur before SALPN considers issuing licensure.

Issued: December 2012

Previous Revised Date: 2015

Revised Date: June 2022

Approved by: SALPN Council

Department responsible for review: Registration and Licensure

Policy: The SALPN is mandated through the Licensed Practical Nurses Act 2000 to regulate the profession of Practical Nursing according to its Bylaws, Standards of Practice, and Policies in a manner that protects the public from risk and reduces harm to those a profession serves.