

Council Meeting:
June 17, 2019

Meeting Time:
10:00 a.m.

Meeting Location:
SALPN Boardroom

Attendees

Denise Kominetsky, Kathy Bradford, Tina Sentes, Linda Ewen, Theo Bryson, Mary Ellen Wellsch, Kirsten Hack
Lynsay Nair

Chair

Denise Kominetsky

Staff

Mike Clory

Attendance Via Teleconference

N/A

1. Meeting Opening

1.1 Call to Order

The meeting was called to order at 10:07 AM.

1.2 Treaty Declaration

1.3 Additions/Approval of the Agenda

Motion to accept the Agenda as Presented.
M/S: Tina Sentes / Linda Ewen
Carried
Motion to discuss the Member resignation in-camera.
M/S: Linda Ewen / Kirsten Hack
Carried

<p>1.4 Attendance / Regrets</p>	<p>Denise Kominetsky, Chair Linda Ewen, Vice-Chair Kathy Bradford, Council Member Theo Bryson, Council Member Mary Ellen Wellsch, Council Member Tina Sentes, Council Member Kirsten Hack, Council Member</p>
<p>1.5 Council Member Code of Conduct Review / Conflict of Interest Disclosure</p>	<p>No conflicts disclosed.</p>
<p>1.6 Approval of the Minutes from the Previous Meeting(s)</p>	
<p>1.6.1 May 7, 2019 Council Meeting</p>	<p>Amendments:</p> <ul style="list-style-type: none"> - Spelling errors - Updated attendance for Mary Ellen Wellsch for March 5-6 meeting. <p>Motion to approve the May 7 Council Meeting Minutes as amended.</p> <p><i>M/S: Denise Kominetsky / Tina Sentes</i></p> <p><i>Carried</i></p>
<p>1.7 Action Item Summary from the Previous Meeting(s)</p>	<ol style="list-style-type: none"> 1. Research Terms of Reference for ad-hoc committee regarding performance management. <p>IN PROGRESS</p> <ol style="list-style-type: none"> 2. Executive Director Revise policy 1.4.12 – Include Public Attendees, clarify 6 months interpretation to semi-annually. - <p>COMPLETE</p> <ol style="list-style-type: none"> 3. Executive Director to research policy and report on the need for discipline reports in the council package going forward. -

	<p>COMPLETE - IN PACKAGE</p> <p>4. Executive Director to develop a policy regarding in-camera sessions. -</p> <p>COMPLETE - IN PACKAGE</p> <p>5. Executive Director to revise governance policy 1.2.01 – Council Electronic Devices</p> <p>COMPLETE - IN PACKAGE</p> <p>6. Executive Director will clarify terminology around additional competencies and practice guidance/ guideline related to CVL guideline.</p> <p>COMPLETE</p> <p>7. August 2019 Council Meeting: Decision to be made for the creation of an Ad Hoc Committee to determine KPI increases</p> <p>DEFERRED TO AUGUST 2019</p>
<p>1.8 Chair Report / Vice Chair Report</p>	<p>The Chair provided her report to council.</p> <ul style="list-style-type: none">- Welcome to new Council Member, Kirsten Hack.- Continued relationship with SALPN & RPNAS – will touch base with other Chairs/Presidents quarterly.- Reaffirmed code of ethics for Council.- Discussion around the amount of detail provided in the minutes –Tina Sentes will come back with feedback.- Reminder “we own the motions” and Council speaks with one voice.- Reminder - Professional Development funds available for council members.
<p>2. Matters for Decision / Priority Items</p>	

<p>2.1 Recommendation of the Registrar: Member Resignation from the Registry</p>	<p>Motion to discuss in-camera. <i>M/S: Tina Sentes / Kirsten Hack</i> <i>Carried</i></p> <p>Council was in-camera from 1045 – 1203</p> <p>Motion to approve the presented member resignation. <i>M/S: Mary Ellen Wellsch / Kirsten Hack</i> <i>Carried</i></p>
<p>2.2 Appointment of Council Member to Vacant Council Position</p>	<p>Discussion around competency based boards. “What competencies would add the most value to the council?”</p> <p><i>Motion: Appoint Marlo Umahag to the vacant council position until the term ends in 2021.</i></p> <p><i>M/S: Tina Sentes / Kirsten Hack</i></p>
<p>2.3 Initiation of Appointment to C&I/Discipline Committees</p>	<p>Note: Members are required for these committees, and we want to avoid a committee member gap due to term expirations occurring at the same time.</p> <p>Terms of Reference Feedback:</p> <ul style="list-style-type: none">- Public rep should be available- Dress Code- Time Commitment- Attendance- Communication Expectations- Conflict of Interest <p>Other Feedback:</p> <ul style="list-style-type: none">- Discipline / C&I Boot Camp- Committee education is important.- Website Improvements to communicate C&I. <p>ACTION: Return with some potential C&I/Discipline committee candidates & proposed updates to the terms of reference at the next meeting.</p>

<p>2.4 Council Response to Member Submitted Resolution</p>	<p>Patient safety is the Council’s priority The origin of the 1250 hour requirement, although similar to other jurisdictions, is unknown Competency based assessment would be helpful.</p> <ul style="list-style-type: none"> - Suggestions from legal counsel to adjust the criteria for the hours extension policy. - Registrars threshold to grant an extension as a 400 hour threshold. - Review policy and bring it back <p>Action Item: Environmental scan of policies in other provinces regarding hour requirements and extensions. Bring back proposed policy changes by December 2019.</p> <p>Action Item: Look into member communication related to sending bite-size information regarding council decisions after each meeting.</p>
<p>2.5 Policy Approval: Governance Policy – In Camera Meetings</p>	<p>The proposed policy was reviewed and accepted.</p>
<p>2.6 Policy Approval: Governance Policy - Electronic Devices</p>	<p>The proposed policy was reviewed and accepted.</p> <p><i>Motion to approve Policy 1.4.07 In Camera Session and 1.2.01 Electronic Device Management as presented.</i></p> <p><i>M/S: Tina Sentes / Theo Bryson</i></p>
<p>2.7 Scheduled In Camera</p>	<p>Completed with item 2.1.</p>
<p>3. Matters for Discussion</p>	

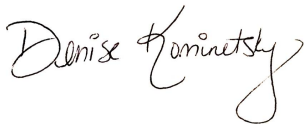
3.1 Fallen Administrative/Fee Bylaw: Licensure Fee Increase	<p>Council has the option to impose the administrative bylaw immediately and take it for ratification next year.</p> <p>Currently have an approved deficit budget for 2019.</p> <p>A fee increase will require more communication to members as to how a fee increase will help better protect the public.</p> <p>Will revisit this bylaw in the spring.</p>
3.2 Fallen Administrative Bylaw: Member Wellness Committee	<p>Education needed for the members as the intent of this committee was to support LPNs and to provide another route outside of discipline for concerns related to fitness to practice.</p> <p>Look into changing the message to reinforce the regulatory process is completely independent of any employer processes.</p> <p>Will revisit this bylaw in the spring.</p>
3.3 Council Oath	<p>Removal of the oath from the AGM, and instead move it to the first council meeting after AGM.</p> <p>A signed document/declaration would be more effective.</p> <p>ACTION: Revise the council oath to a signed document similar to examples provided. Will be presented for consideration at the next meeting.</p>
3.4 2020 Meeting Dates	<p>Tentatively: April 6-7, 2019 in lieu of March Meeting.</p> <p>Unanimous support for the move to a one-day education conference and AGM. Considerations were made for the staff time and related expenses that go into the 2-day</p>

	<p>conference with a benefit to only a small number of members.</p> <p>ACTION ITEM: Confirm meeting dates for SRNA and SALPN and revisit council meeting and AGM dates at the next meeting.</p>
4. Matters for Noting	
4.1 Reports to Discipline in Council Package	Council needs to continue receiving Discipline reports to be in compliance with the Act.
6. Meeting Finalization	
6.1 Review of Action Items Resulting from Meeting	<ol style="list-style-type: none">1. Research Terms of Reference for ad-hoc committee regarding performance management.2. August 2019 Council Meeting: Decision to be made for the creation of an Ad Hoc Committee to determine KPI increases3. Return with potential C&I/Discipline committee candidates & proposed terms of reference at the next meeting.4. Environmental scan of policies in other provinces regarding hour requirements and extensions. Bring back proposed policy changes by December 2019.5. Look into member communication related to sending bite-size information regarding major council decisions after each meeting.6. Revise the council oath to a signed document similar to examples provided. Will be presented for consideration at the next meeting.

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	7. Confirm meeting dates for SRNA and SALPN and revisit council meeting and AGM dates at the next meeting.
6.2 Next Meeting	August 27, 28, 2019 December 12-13, 2019.
6.3 Meeting Adjournment	<i>Motion to adjourn the meeting at 4:17. M: Kathy Bradford</i>

Signed,



Denise Kominetsky; SALPN Chair



Lynsay Nair; SALPN Executive Director